



User's Guide

Developed by the Johnson County (KS) Health Department

**Page left
Intentionally blank**

TABLE OF CONTENTS

- 1. Overview Pg. 4**
- 2. Dispense Assist Process Pg. 5**
- 3. Point of Dispensing Models Pg. 6**
 - 3.1. Walk Through Pg. 6
 - 3.2. Drive Through Pg. 7
 - 3.3. Closed POD Pg. 9

Appendix 1: Disease Planning Guides

- Anthrax
- Plague
- Tularemia
- Influenza

Appendix 2: Disease Fact Sheets

- Anthrax
- Plague
- Tularemia
- Influenza

Appendix 3: Dispense Assist Paper Antibiotic Screening Form

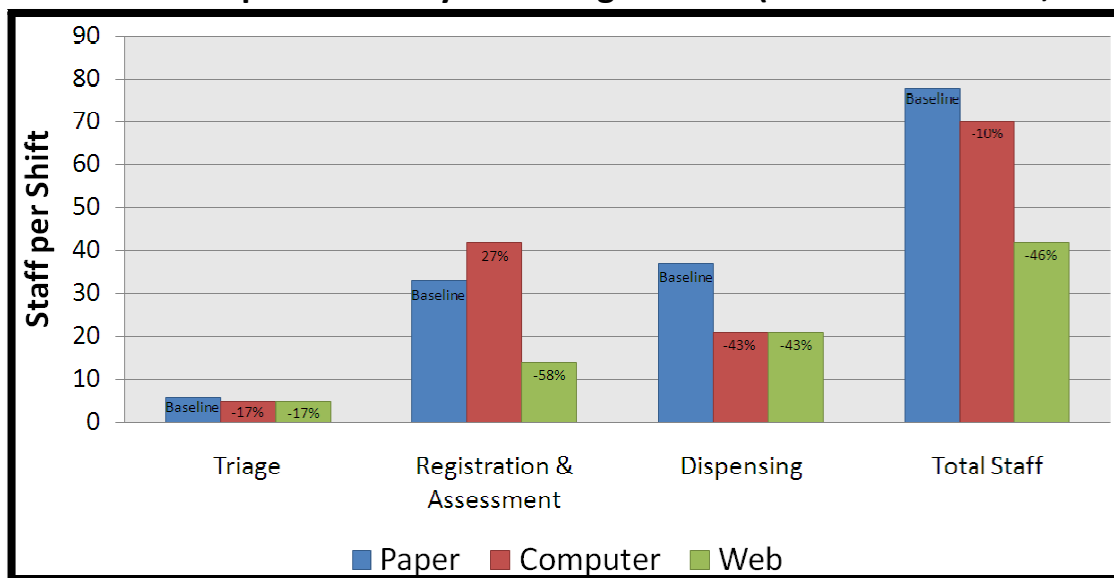
OVERVIEW

Dispense Assist (DA) is an automated screening tool that provides screening for diseases requiring an emergency response.

Benefits of Dispense Assist:

- Reduction in the number of staff and technological resources (Figure 1) required for mass prophylaxis dispensing.
- Client screening prior to POD arrival expedites dispensing process.
- Provides the public a clear actionable task to focus on during a crisis.
- Automated decision-making process and standardized name, address, phone, and health history (NAPH) meets CDC demographic information requirement.
- Unique QR code generated for each completed voucher provides high data accuracy.
- Improved planning for at-risk and vulnerable populations through use of Closed PODs.

Figure 1: POD Staff Requirements by Screening Method (Standard POD: 80,000 clients)

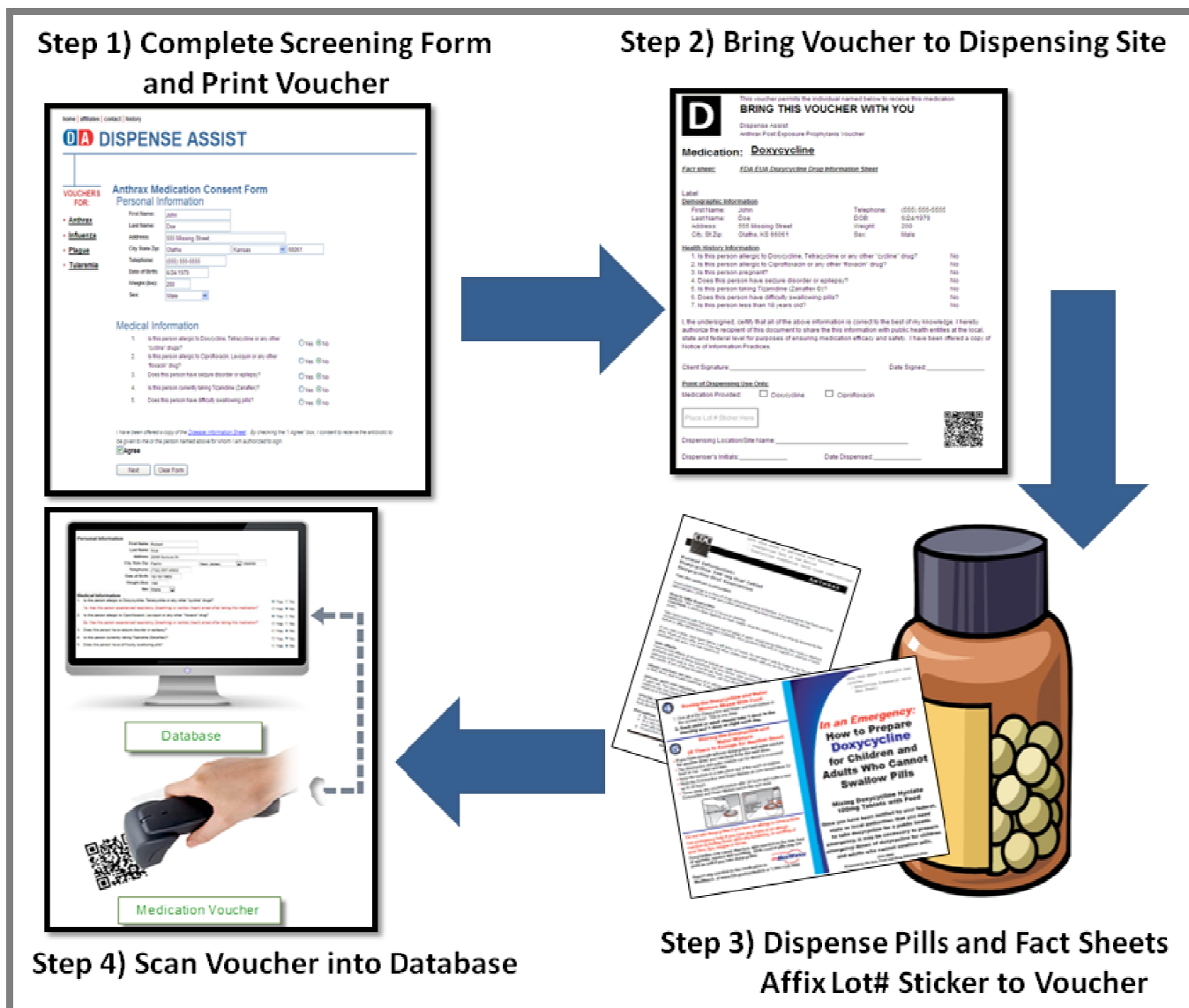


DA DISPENSE ASSIST

Dispense Assist Process

Clients complete the online registration form, bring the printed forms to the dispensing or vaccination location where dispensers fill the orders as indicated on the vouchers and scan the QR code to capture the data.

Figure 2: Dispense Assist Process

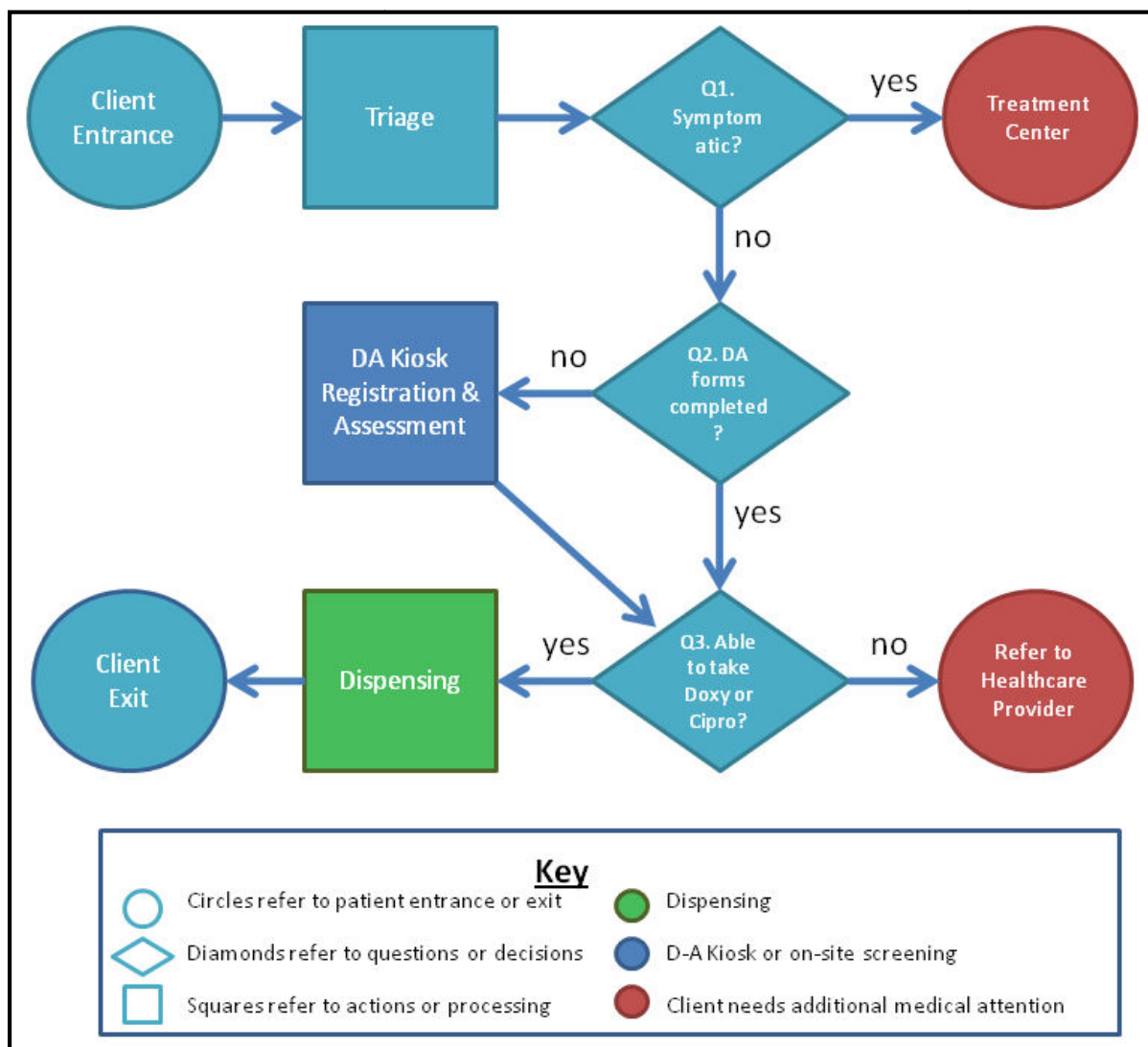


Point of Dispensing Model: Walk-Through

Clients with internet access and a printer are asked to complete the screening process online and print a voucher using www.DispenseAssist.com. The lack of internet access is not a barrier to using Dispense Assist; computers without internet access can run DA from a flashdrive. The DA plug-and-play version is available for download at the DA website. All usage of Dispense Assist at POD sites should be monitored by staff available to assist clients as needed.

Clients with completed vouchers are sent directly to the dispensing stations where medication is provided. Clients with vouchers stating “Do Not Dispense Medication” should be referred to a healthcare provider.

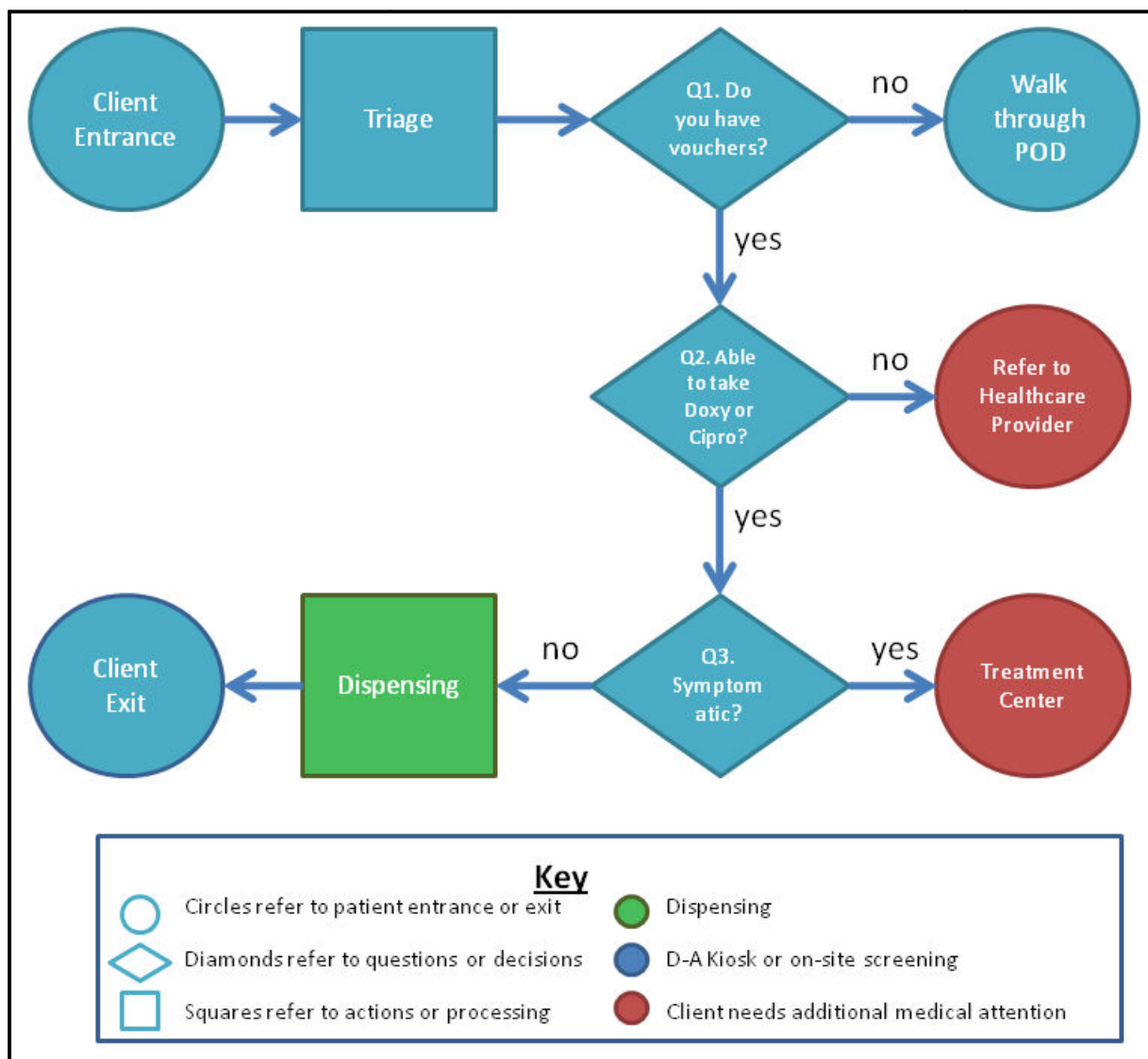
Figure 3: Walk-Through POD Model



Point of Dispensing Model: Drive-Through

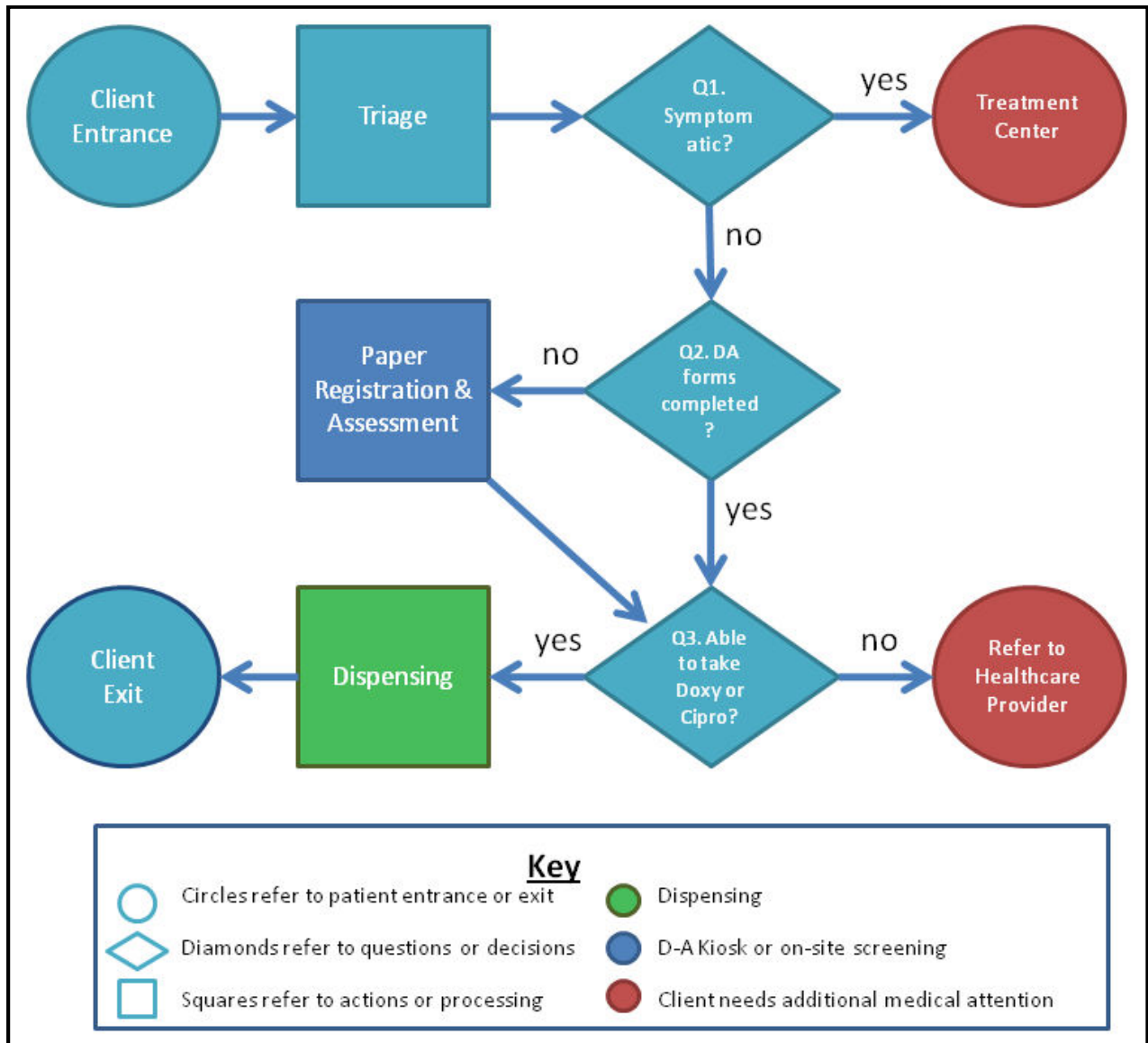
There are two primary options for operating a drive through POD using DA: allow only individuals with completed vouchers to enter the POD, or facilitate completion of forms on site with paper screening forms. Paper screening forms following the DA process are available in Appendix 4.

Figure 4: Drive-Through POD Model (With Completed Vouchers Only)



DA DISPENSE ASSIST

Figure 5: Drive-Through POD Model (Paper Screening Forms)

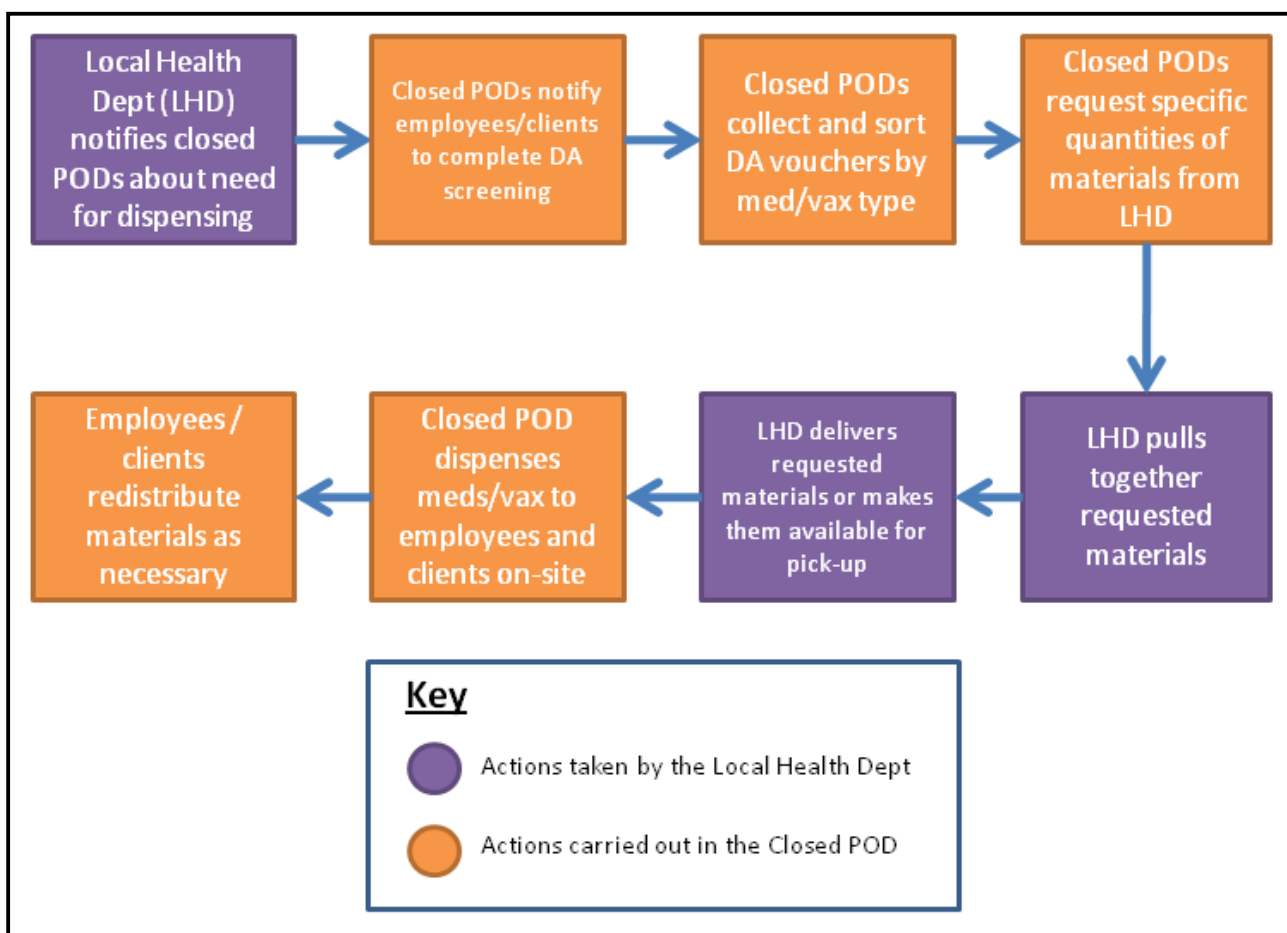


Point of Dispensing Model – Closed Site

Closed PODs encourage an agency or organization to dispense medications to their own staff and stakeholders. Closed PODs can support emergency planning for at-risk populations by providing an alternate venue for vulnerable community members to receive medication. Closed PODs are operated in partnership with the local health department. Dispensing material can be pulled from designated caches or be requested from the local health department through activation of the Strategic National Stockpile.

Examples of Closed POD partners include: school districts, large businesses, detention facilities, volunteer organizations and mental health agencies.

Figure 6: Closed Site



Appendix 1 – Disease Planning Guides

- **Anthrax**
- **Influenza**
- **Plague**
- **Tularemia**

Appendix 2 – Disease Fact Sheets

- [Anthrax](#)
- [Influenza](#)
- [Plague](#)
- [Tularemia](#)



Appendix 3 – Paper Antibiotic Screening Form

Downloadable Version at: www.DispenseAssist.com